Glendale Securities, Inc.
Client Checklist for Deposit Documentation

In order for Glendale Securities, Inc. to accept your shares for deposit we need to obtain information and documentation that tracks the shares back to their original issuance by the company. In addition, we must verify that the shares were issued legally, and that each and every subsequent transfer was properly performed. We must be able to determine that the shares are currently free trading because they are registered or because they qualify for an exemption from registration. Please be as thorough as possible in order to avoid delays in the clearance of the certificate. Certificates received without proper supporting documentation will be returned. **In most cases it will take approximately 3-4 weeks in order to clear your certificate.** There are circumstances where the clearance process is shorter or longer than 3-4 weeks. Further delays occur when incomplete documentation has been provided.

Account Number		Issue Name		Cert Number	

Relationship to Issuer (Check all that apply) :

☐ Principal
☐ Consultant
☐ Private Placement Investor
☐ Bond Holder
☐ Other Debt Holder
☐ Other: ______________________________________
☐ Owner of shares purchased in open market transactions
☐ Employee
☐ Affiliate
☐ Officer
☐ Purchased shares from another party

Non - Affiliate Forms	Affiliate Forms
☐ Deposit Securities Request form attached ☐ Stock Power, if the back of the certificate is not endorsed (Medallion not required) attached ☐ Certificate attached ☐ Client Checklist for Deposit Documentation (this form)	☐ Deposit Securities Request form attached ☐ Stock Power, if the back of the certificate is not endorsed (Medallion not required) attached ☐ Certificate attached ☐ Sellers Rep attached ☐ Addendum to Sellers Rep Attached ☐ Form 144 attached and completed ☐ Client Checklist for Deposit Documentation (this form)

Origin of Shares

Was a Promissory Note, Other Obligation or Installment Contract used to purchase the shares from the issuer or an affiliate of the issuer?

☐ Yes	☐ Provide copy of the promissory note
☐ No	Proceed to next question

How were the shares originally issued from the issuer? Even if you were not the original person that purchased the shares from the issuer we will still need this documentation. Please check one and provide corresponding documentation.

☐ Private Placement	☐ Provide copy of executed PPM ☐ Provide copy of payment
☐ Registration Statement	☐ Provide copy of subscription agreement ☐ Provide copy of payment
☐ Consultant Agreement	☐ Provide copy of consulting agreement
☐ Debt conversion	☐ Provide copy of evidence debt exists (i.e. debt agreement) ☐ Provide copy of notice of conversion ☐ Provide copy financial transactions (i.e. checks, wires)

	☐ Provide evidence that debt exists on financials ________ Number of times the debt has been transferred (as debt) to other parties. ________ Number of times the debt has been converted into shares. List the names of ALL of the previous owners of the debt:____________________________ ____ or ☐ N/A	
☐ Unknown since I purchased in the open market	☐ Provide brokerage confirmation or statement	
☐ Bankruptcy	☐ Provide a copy of the bankruptcy reorganization plan authorizing the issuance of free trading shares	
☐ Merger/Reorg/ Other/Unknown	☐ Call client services before proceeding	
Have there been any subsequent transfers after the initial issuance by the issuer?		
☐ Yes	☐ Provide copy purchase agreement or other documents evidencing transfer from previous owner* ☐ Provide copy of payment to previous owner* *If there are multiple transfers provide these documents for each transfer. Describe each transfer:	
☐ No	Proceed to Tradability of Shares	
☐ Unknown	☐ Call client services before proceeding	
Tradability of Shares		
Are the shares registered?		
☐ Yes	What type of registration statement?	
	☐ S-1/SB-2 Effective Date:	
	☐ S-3 Effective Date:	
	☐ S-8 Effective Date:	
☐ No	What exemption from registration is being relied upon for the tradability of the shares?	
	☐ Rule 144	☐ Provide Rule 144 opinion
	☐ Bankruptcy Reorg	☐ Provide a copy of the bankruptcy reorganization plan authorizing the issuance of free trading shares
	☐ Other	☐ Call client services before proceeding
By signing this form I acknowledge if I subsequently transfer the position being deposited with this form to another broker dealer by any means Glendale Securities, Inc. will charge me a fee of $1000.		

Client Name		Date	
Signature			